
Request for Proposal (RFP)

FOR SELECTION/EVALUATION OF

Designing, manufacturing/assembling, supplying, and installation of furniture

USEFP Office Building H-8/1, Islamabad.

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1 Overview & Background

The United States Educational Foundation in Pakistan (USEFP) was established in 1950 by the governments of Pakistan and the United States. USEFP is a binational commission composed of an equal number of Pakistanis and Americans, with the Chair alternating between a Pakistani and an American Board Member. USEFP is one of 49 'Fulbright Commissions' located throughout the world. Since 1951 when the first group of Pakistani grantees travelled to America and in 1952 when the first American grantees visited Pakistan, the USEFP has fostered mutual understanding between the people of Pakistan and the United States through educational and cultural exchange. Nearly 9,000 Pakistanis and more than 900 Americans have participated in USEFP administered exchange programs.

The Foundation receives support and counsel from both the Pakistan and U.S. Governments, but it is not an agency of either. The Foundation supervises a variety of programs that send Pakistani students and scholars to American campuses while bringing American scholars to universities in Pakistan. The goal of all USEFP programs is to help Pakistanis learn more about the U.S. and to help Americans learn more about Pakistan and its people.

2 Purpose of this Document

The purpose of this document is to specify the approach that USEFP will use to select the vendor/firm interested in providing **Furniture Items** for the United States Educational Foundation in Pakistan.

This document also describes the requirements that the contractor has to fulfill in order to be selected.

3 Scope of Work

The United States Education Foundation Pakistan (USEFP) invites proposals for the design, supply, and installation of furniture, including soft partitions on a turnkey basis.

The project shall be executed at USEFP HQ, H-8/1, Islamabad.

The selected firm will design, manufacture/assemble, supply, and install furniture for an entire floor comprising offices, meeting rooms, and staff areas as detailed in Annexure-A and will provide after-sales services, including repair and maintenance support.

The firm should quote unit price for each item separately, the quantities mentioned in Annexure-A are estimated, the final quantities will be determined at the time of issuance of purchase order/signing of contract.

4 Selection Criteria

The agency will be selected based on the following criteria:

Criteria		Marks
1	Company Information	10
1.1	Legal structure of company (Proprietorship, Private Ltd, Public Ltd)	
1.2	Be a manufacturer, supplier, trader, or wholesaler of new furniture for at least three years.	
1.3	Geographical Coverage – in the case of all provinces, especially in Islamabad.	

1.4	Demonstrate relevant experience in large-scale office setups with quality furniture	
1.5	Have qualified personnel and sufficient resources to meet the assignment requirements	
1.6	Comply with the “Responsiveness of Bid” clause in this document	
1.7	Submit a bid on a turnkey basis.	
1.8	Goods and Services must be sourced from “eligible” countries as per Pakistani law, with "origin" referring to the place of production or substantial assembly where the Goods gain commercial recognition distinct from their components.	
1.9	The firm is required to furnish a comprehensive plan detailing the execution strategy for the project on a turnkey basis. The Bidder / Firm shall be liable for all expenses pertaining to Test / Trial during evaluation process.	
2	Technical Functionality	10
2.1	Prior / present experience of working with NGOs, Embassies, national & international organizations	
	A) List past (not exceeding 15 years) clientage with names & period of engagement	
	B) List present clientage with names & date of business engagement	
2..2	Affiliated Services / One Window Services	
	A) In case of manufacturer of Goods or Services or an authorized dealer/agent of the original manufacturer attach certificates/authorization letters.	

	B) After Sales Support and Services	
3	Pricing	70
3.1	Product Pricing	
3.2	Volume discounts and other incentives offered to USEFP	
4	Delivery & Installation Timeline	10
	Grand Total	100

5 Terms and Conditions of RFP

Definitions

General

In this document, unless the context or subject indicates otherwise:

Authorized Representative

Refers to any representative appointed by the Client, Purchaser, or Contractor as needed.

Availability and Reliability

Refers to the likelihood that a component will be operational and ready to perform its function when required.

Client

The Project Lead of the Purchaser or any person formally authorized in writing to act on behalf of the Client for the specific project for which the Goods or Services are procured.

Bidder

The Firm, Company, Supplier, or Distributor that provides or can provide furniture or related services to public sector organizations under the contract, registered for the relevant business activity.

Commencement Date of the Contract

The date on which the Purchaser and the Contractor sign the contract.

Contract

The agreement between the Purchaser and the Contractor, as documented in the signed Contract Form, includes all schedules, attachments, and referenced documents.

Contractor

The individual or entity whose RFP is accepted and to whom a Letter of Intent and subsequently the Contract is awarded by the Purchaser.

Contract Price

The total amount payable to the Contractor under the Contract for fulfilling all contractual obligations.

Contract Value

The adjusted portion of the Contract Price reflects any additions or deductions provided for in the Contract, applicable to the specific Goods or Services in question.

Defects Liability Expiry Certificate

The certificate is issued by the Client to the Contractor after the Defects Liability Period under the Contract.

Day

Refers to a calendar day.

Defects Liability Period

The warranty period after project completion during which the Contractor is responsible for rectifying defects or damages in the Goods and Services delivered under the Contract.

Force Majeure

An unforeseen event beyond the Contractor's control, not caused by the Contractor's fault or negligence. Examples include but are not limited to, acts of the Purchaser in its sovereign capacity, wars, revolutions, natural disasters, epidemics, quarantine measures, and freight embargoes.

Goods

Equipment, machinery, and other materials the Contractor is obligated to supply under the Contract.

Person

Includes an individual, group, firm, company, corporation, or institution/organization with legal capacity.

Prescribed

Refers to the provisions outlined in the RFP Document.

Purchaser

The United States Education Foundation Pakistan (USEFP), or any other formally authorized representative acting as the Purchaser under the Contract.

Origin

The location where Goods are manufactured, processed, or assembled, resulting in a product significantly different from its components. The origin of Goods and Services is distinct from the Contractor's nationality.

Services

Refers to obligations including the installation, configuration, deployment, commissioning, testing, training, support, after-sales service, and related tasks required of the Contractor under the Contract.

Taking-Over Certificate

The certificate issued by the Client to the Contractor upon the satisfactory completion of obligations under the Contract.

Works

Refers to the tasks or activities to be performed by the Contractor as specified in the Contract.

Headings and Titles

Headings and titles in this document are not part of the substantive provisions and shall not influence the interpretation of the document. Where the context requires, words in the singular shall include the plural and vice versa.

Notice

Unless otherwise specified, all notices, certificates, orders, consents, approvals, and instructions exchanged among the Contractor, Purchaser, and Client must:

- Be in writing.
- Be issued within a reasonable time.
- Be served via courier or registered post to the principal office in Pakistan or another notified address.
- The terms "notify," "certify," "order," "consent," "approve," and "instruct" shall be interpreted accordingly.

Preparation and Submission of RFP

1. Firms/Companies must bid for all items on a turnkey basis; partial bids are not allowed.
2. The proposal and all related documents must be in English, with any non-English materials accompanied by an English translation.
3. Proposals shall include a technical and financial proposal, each with an original and a copy.
4. The technical proposal must exclude pricing information and include:
 - a. Technical Proposal
 - b. Affidavit and Undertaking
 - c. Cover letter
 - d. Eligibility and conformity evidence for Goods/Services.
 - e. Undertaking that the Goods are genuine, brand new, and of the latest model.
 - f. Technical brochures/literature.
 - g. Warranty and after-sales service details.
 - h. Financial capacity details
 - i. Valid tax certificates and tax return documentation.
 - j. Power of Attorney, if applicable
5. The financial proposal must include:
 - a. Financial Proposal
 - b. Price Schedule
6. Both technical and financial proposals must be sealed separately, clearly labeled, and marked as "Original" or "Duplicate."
7. Soft copies of all documents must accompany the hard copies.
8. Proposals must be submitted to the USEFP office by the due date and time.
9. All documents must bear the authorized signatures and official seal. Non-compliance will result in rejection.

Registration & Taxes: The applicant firms must be registered companies having complete postal address, telephone, fax, National Tax Number (attach copy). The quoted price shall be inclusive of all applicable taxes and duties. Income tax and sales tax will be withheld from payment, as applicable, under the relevant laws. In case of any exemptions, attach proof.

General Conditions: USEFP reserves the right to reject all or a part of this (RFP) WITHOUT NOTICE. Any changes to the proposal requirements will be made by written addendum. USEFP is under no obligation to select any of bidder(s) submitting the proposal and has right to cancel the assignment without any cause.

Pricing and Currency: PKR prices will be preferred. USEFP reserves the right to negotiate separate preferential rates with the third-party supplier etc.

Payment Terms: 100% upon delivery. All payments will be made in PKR by cheque. Payment processing time will be 30 working days after delivery has completed and invoice has been submitted.

Defects and Liability Period. Three hundred and sixty-five (365) days after complete delivery and installation.

Retention Money: 5% of the total purchase order/contract amount will be retained after complete supply and installation of all furniture items and will be released after the first 3 months of the defects and liability period.

Warranty: Vendor/firm should provide undertaking on company's letterhead that all warranties will be made at site and will be vendor/firm responsibility. USEFP will not contact manufacturers or official warranty centers for warranty claims. All warranty services will be provided on site at the USEFP office in Islamabad, where furniture items are installed. All transportation along with parts/repairs will be vendors responsibility without any cost to USEFP during the warranty period.

Liability of Costs and Responsibility: USEFP shall not be liable for any costs incurred in preparing a response to this RFP. The Respondent hereby indemnifies to hold USEFP harmless from all liability(ies), claim(s) or expense(s) incurred in any manner whatsoever by or on its behalf of that person or organization in connection with or relative to this process.

Validity: All responses must be valid for at least 90 days commencing on the Due Date, during which USEFP may request clarification or elaboration of the response for the purpose of evaluation. Such clarifications or elaborations shall not affect the remainder of the response except for the portion so amended or clarified.

Information Only: The information provided within this RFP is intended to help prospective respondents in creating a viable proposal. However, it shall be the sole and absolute responsibility of those responding to this RFP to complete their own due diligence.

5 Undertaking

I/We declare that the information provided in the “**Furniture Items**” is accurate and can be proved whenever required. I/We further declare that if in case the information provided by me/us in this “**Expression of Interest**” proved to be incorrect at any point, USEFP reserves the right to take any action deemed feasible by the USEFP authorities against me/us. I/We further declare that our company (***** Company Name here *****) is not blacklisted by any division, department or organization of Government of Pakistan. The decision of USEFP shall be regarding the acceptance or rejection of the bid shall be final and binding and will not be challenged in the court of law.

Signature and Seal

6 Proposal

The Proposal should clearly detail all the required information against the selection criteria mentioned above.

The sealed proposals in marked envelope “**Proposal for the Furniture Items**” complete in all respects should reach latest by **4:30 pm on January 20, 2025, to:**

Director Alumni

United States Educational Foundation in Pakistan

House # 5, St # 17, F-6/2, Islamabad.

An e-mail must be sent to procurement@usefp.org informing that proposal has been submitted to USEFP.

8 Contact information

Mr. Zafar Ullah

Senior Procurement officer, (USEFP)













Phone # 051- 8431- 504, 0336-5446347

Email: zafar@usefp.org

Annexure - A


SUMMARY OF FURNITURE COST	
FLOOR	COST
BASEMENT	-
LOWER GROUND	
UPPER GROUND	
FIRST FLOOR	
SECOND FLOOR	
THIRD FLOOR	
ROOF FLOOR	
TOTAL COST(PKR)	-

USEFP							
BASEMENT PLAN							
DRIVER ROOM B100							
NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
1	2 SEATER SOFA	4'-6"X2'-3"	6				
2	COFFEE TABLE	3'X1'-6"	2				
3	SIDE TABLE	1'-6"X1'-6"	5				
4	DESK	5'X2'	1				
5	MID BACK CHAIR	Standard	1				
6	STORAGE RACK	2'-7"X1'-4"	1				
STAFF ROOM B101							
1	3 SEATER SOFA	6'-6"X2'-3"	1				
2	2 SEATER SOFA	4'-6"X2'-3"	4				
3	COFFEE TABLE	3'X1'-6"	3				
4	SIDE TABLE	1'-6"X1'-6"	5				
5	DINING TABLE	3'X3'	1				
6	MID BACK CHAIR	Standard	4				
GRAND TOTAL							-

USEFP							
LOWER GROUND							
NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
BMS ROOM LG105							
1	JR. MANAGER'S DESK	4'-11"X2'-6"	1				
	SIDE RACK	5'-5"X1'-8"					
2	HIGH BACK MANAGER CHAIR	Standard	1				
3	VISITOR CHAIR	Standard	1				
4	WORKSTATION	4'X2'	6				
5	MID BACK CHAIR	Standard	6				
6	EQUIPMENT STORAGE	8'X1'	1				
7	LOW HEIGHT CABINET	14'X2'	1				
8	PRINTER DOCK	7'-7½"X1'-6"	1				
9	GLASS BOARD	6'X4'	2				
SURVEILLANCE ROOM LG106							
1	WORKSTATION	5'x2'	2				
2	MID BACK CHAIR	Standard	2				
3	GLASS BOARD	6'X4'	2				
4	STORAGE	5'x1'-9"	1				

ADMIN LG107						
1	WORKSTATION	5'X2'-6"	3			
2	MID BACK CHAIR	Standard	3			
3	PRINTER DOCK	5'-3"X2'-6"	1			
5	GLASS BOARD	6'X4'	2			
6	TALL CABINET	2'-7"X1'-4"	2			
MANAGER ADMIN LG107A						
1	JR. MANAGER'S DESK	4'-11"X2'-6"	1			
	SIDE RACK	5'-5"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	1			
4	SINGLE SEATER SOFA	3'X2'-1"	2			
5	CENTER TABLE	2'X2'	1			
5	GLASS BOARD	6'X4'	1			
6	TALL CABINET	2'-7"X1'-4"	2			

MANAGER SECURITY LG107B						
1	JR. MANAGER'S DESK	4'-11"X2'-6"	1			
	SIDE RACK	5'-5"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	1			
4	SINGLE SEATER SOFA	3'X2'-1"	2			
5	CENTER TABLE	2'X2'	1			
5	GLASS BOARD	6'X4'	1			
6	TALL CABINET	2'-7"X1'-4"	2			
GRAND TOTAL						-













USEFP							
UPPER GROUND							
NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
MAIN RECEPTION LOBBY UG100							
1	RECEPTION COUNTER	12'X2'	1				
2	3 SEATER SOFA	6'-11"X2'-6"	2				
3	1 SEATER SOFA	3'X2'-1"	4				
4	COFFEE TABLE	3'X1'-6"	2				
5	SIDE TABLE	1'-6"X1'-6"	4				
6	MID BACK CHAIR	Standard	2				
ADVISING DEPT. UG101							
1	JR. MANAGER'S DESK	5'X2'-6"	4				
	SIDE RACK	5'-5"X1'-8"					
2	MID BACK CHAIR	Standard	4				
3	PRINTER DOCK	3'X1'-9"	2				
3	LOW STORAGE WITH PLANTER	3'X1'-9"	2				















MANAGER ADVISING | UG102

1	MANAGER'S DESK	5'-11"X2'-6"	1			
	SIDE RACK	5'-11"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	1 SEATER SOFA	3'X2'-1"	2			
6	COFFEE TABLE	3'X1'-6"	1			
7	SIDE TABLE	1'-6"X1'-6"	2			
8	TALL CABINET	2'-7"X1'-4"	2			
9	GLASS BOARD	6'X4'	1			
10	PRINTING DOCK	7'-5"X2'	1			






LOBBY LG103						
1	RECEPTION COUNTER	8'X2'	1			
2	3 SEATER SOFA	6'-11"X2'-6"	1			
3	1 SEATER SOFA	3'X2'-1"	2			
4	COFFEE TABLE	3'X1'-6"	1			
5	SIDE TABLE	1'-6"X1'-6"	2			
6	BUILT IN BENCH	13'X1'-6"	1			
7	MID BACK CHAIR	Standard	2			
LOBBY UG105						
1	CALL PODS	4'-0"X4'-6"	2			
GREEN ROOM UG107						
1	3 SEATER SOFA	6'-11"X2'-6"	4			
2	2 SEATER SOFA	4'-6"X2'-1"	2			
3	COFFEE TABLE	3'X3'	3			
4	SIDE TABLE	1'-6"X1'-6"	8			


AUDITORIUM UG108						
1	AUDITORIUM CHAIR	Standard	101			
OFFICE UG114						
1	JR. MANAGER'S DESK	5'X2'-6"	2			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	2			
3	STORAGE RACK	3'X1'-3"	6			
4	PRINTING DOCK	3'X1'-9"	1			
5	GLASS BOARD	6'X4'	2			
6	LOW STORAGE WITH PLANTER	3'X1'-9"	1			
MEETING ROOM UG 115						
1	MEETING TABLE	4'X10'-7"	1			
2	GLASS BOARD	6'X4'	1			
3	HIGH BACK MANAGER CHAIR	Standard	10			

MEETING ROOM UG116						
1	MEETING TABLE	4'X10'-7"	1			
2	GLASS BOARD	6'X4'	1			
3	HIGH BACK MANAGER CHAIR	Standard	10			
MEETING ROOM UG117						
1	MEETING TABLE	4'X10'-7"	1			
2	GLASS BOARD	6'X4'	1			
3	HIGH BACK MANAGER CHAIR	Standard	10			
STORE						
1	PRINTING DOCK	22'-9"X2'-6"	3			
LOCKER ROOM						
1	LOCKERS	1'X1'-6"	75			
SECURITY CHECKPOST						
1	DESK	5'X2'	1			
2	MID BACK CHAIR	Standard	1			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	SIDE TABLE	1'-6"X1'-6"	2			
6	SHELVING	6'-3"X1'	1			
GRAND TOTAL						

USEFP						
FIRST FLOOR						
NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE
PROGRAMS DEPARTMENT 100						
1	JR. MANAGER'S DESK	5'X2'-6"	16			
	SIDE RACK	5'X1'-8"				
2	MID BACK CHAIR	Standard	16			
3	LOW STORAGE WITH PLANTER	3'X1'-9"	3			
4	TALL CABINET	4'X1'-6"	5			
MANAGER PROGRAM 102						
1	MANAGER'S DESK	5'-11"X2'-6"	1			
	SIDE RACK	5'-5"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	1 SEATER SOFA	3'X2'-1"	2			
6	COFFEE TABLE	3'X1'-6"	1			
7	SIDE TABLE	1'-6"X1'-6"	2			
8	TALL CABINET	2'-7"X1'-4"	2			
9	GLASS BOARD	6'X4'	2			
10	PRINTING DOCK	7'-5"X2'	1			

STORE/OFFICE 103						
1	TALL CABINET	2'-7"X1'-4"	29			
ALUMNI STAFF 104						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
4	PRINTING DOCK	3'X1'-9"	2			
ALUMNI DIRECTOR 105						
1	EXECUTIVE TABLE	5'-11"X2'-6"	1			
	SIDE RACK	5'-11"X1'-8"				
2	HIGH BACK EXECUTIVE CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	1 SEATER SOFA	3'X2'-1"	2			
6	COFFEE TABLE	3'X1'-6"	1			
7	SIDE TABLE	1'-6"X1'-6"	2			
8	TALL CABINET	2'-7"X1'-4"	2			
9	PRINTING DOCK	5'-11"X2'-0"	1			

OFFICE/STORE 106						
1	JR. MANAGER'S DESK	5'X2'-6"	5			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	5			
3	PRINTER DOCK	5'-11"X2'	1			
4	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
5	LOW STORAGE WITH PLANT	5'-11"X2'	2			
6	COUNTER	3'-1½"X1'-6"	2			
CONTROL ROOM 107						
1	WORKSTATION	5'X2'-6"	2			
2	MID BACK CHAIR	Standard	2			
3	TALL CABINET	2'-6"X2'-6"	3			
4	GLASS BOARD	6'X4'	2			
LOBBY 108						
1	CALL PODS	4'-0"X4'-6"	2			
MEDITATION ROOM 109						
1	JR. MANAGER'S DESK	5'X2'-6"	5			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	5			
3	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
4	PRINTING DOCK	3'X1'-9"	2			

5	GLASS BOARD	6'X4'	2				
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





PRINTING / SCANING 110						
1	JR. MANAGER'S DESK	5'X2'-6"	7			
	PRINTING DOCK	13'-3"X4'	1			
2	PRINTING DOCK	3'X1'-9"	2			
3	MID BACK CHAIR	Standard	7			
4	GLASS BOARD	6'X4'	2			
MULTIPURPOSE ROOM 111						
1	MEETING TABLE	4'X4'	3			
2	MID BACK CHAIR	Standard	6			
3	PRINTER COUNTER - 1	20'-1"X2'	1			
4	LOW STORAGE WITH PLANT	14'X2'	1			
5	GLASS BOARD	6'X4'	2			
STORE						
1	PRINTING DOCK	7'-6"X4'	2			
GRAND TOTAL						-

USEFP


SECOND FLOOR

















NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
E.D OFFICE 200							
1	EXECUTIVE TABLE	7'-11"X3'	1				
	SIDE RACK	6'-5"X2'					
2	HIGH BACK EXECUTIVE CHAIR	Standard	1				
3	VISITOR CHAIR	Standard	2				
4	3 SEATER SOFA	6'-11"X2'-6"	1				
5	1 SEATER SOFA	3'X2'-1"	2				
6	COFFEE TABLE	3'X1'-6"	1				
7	SIDE TABLE	1'-6"X1'-6"	2				
8	TABLE	3'X3'	1				
9	CHAIR	Standard	4				
10	TALL CABINET	2'-7"X1'-4"	1				
11	GLASS BOARD	6'X4'	1				
12	PRINTER COUNTER	3'-4½"X2'	1				

P.A OFFICE 201						
1	MANAGER'S DESK	5'-11"X2'-6"	1			
	SIDE RACK	5'-11"X1'-8"				
2	MID BACK CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	1 SEATER SOFA	3'X2'-1"	2			
5	SIDE TABLE	1'-6"X1'-6"	1			
6	GLASS BOARD	6'X4'	1			
7	TALL CABINET	2'-7"X1'-4"	2			
HR. ROOM 202						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
2	GLASS BOARD	6'X4'	2			
3	PRINTER COUNTER	3'X1'-9"	2			
3	LOW STORAGE WITH PLANT	3'X1'-9"	2			







AUDITORS ROOM 203						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	GLASS BOARD	6'X4'	2			
4	LOW STORAGE WITH PLANT	3'X1'-9'	2			
5	PRINTER COUNTER	3'X1'-9'	2			
COMMUNICATION 204						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	GLASS BOARD	6'X4'	2			
4	LOW STORAGE WITH PLANT	3'X1'-9'	2			
5	PRINTER COUNTER	3'X1'-9'	2			
MEETING ROOM 205						
1	MEETING TABLE	4'X12'-6"	1			
2	GLASS BOARD	6'X4'	1			
3	HIGH BACK MANAGER CHAIR	Standard	12			

PUAN 206						
1	MANAGER'S DESK	5'X2'-6"	2			
	SIDE RACK	5'-5"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	2			
3	PRINTER COUNTER	3'X1'-9'	1			
	LOW STORAGE WITH PLANT	3'X1'-9'	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	GLASS BOARD	6'X4'	2			
6	SIDE TABLE	1'-6"X1'-6"	2			
PUAN 207						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	PRINTER COUNTER	3'X1'-9'	2			
4	LOW STORAGE WITH PLANT	3'X1'-9'	2			
5	GLASS BOARD	6'X4'	2			
CAFE 208						
1	DINING TABLE	3'X3'	8			
2	DINING CHAIR	Standard	36			
3	RATTAN CHAIR	Standard	4			
4	BOOTH TABLE	4'X2'-3"	2			
5	BOOTH SEATING	Standard	2			
6	OUTDOOR TABLE	3'X3'	16			

7	OUTDOOR DINING CHAIR	Standard	64				
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LOBBY 211						
1	CALL PODS	4'-0"X4'-6"	2			
PUAN OFFICE 212						
1	JR. MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	PRINTER COUNTER	3'X1'-9'	2			
4	LOW STORAGE WITH PLANTER	3'X1'-9'	2			
5	GLASS BOARD	6'X4'	2			
FINANCE STORE 213						
1	MANAGER'S DESK	5'X2'-6"	3			
2	SIDE RACK	5'-5"X1'-8"				
3	MID BACK CHAIR	Standard	3			
4	PRINTER COUNTER	3'X1'-9'	2			
5	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
6	GLASS BOARD	6'X4'	2			
FINANCE OFFICE 214						
1	MANAGER'S DESK	5'X2'-6"	4			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	4			
3	GLASS BOARD	6'X4'	2			
4	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
5	PRINTER COUNTER	3'X1'-9"	2			

FINANCE MANAGER 215						
1	MANAGER'S DESK	5'-11"X2'-6"	1			
	SIDE RACK	5'-11"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	1 SEATER SOFA	3'X2'-1'	2			
6	COFFEE TABLE	3'X1'-6"	1			
7	SIDE TABLE	1'-6"X1'-6"	2			
8	TALL CABINET	2'-7"X1'-4"	2			
9	GLASS BOARD	6'X4'	1			
10	PRINTING DOCK	5'-11"X2'	1			
MEETING ROOM 216						
1	TABLE	4'X10'-7"	1			
2	GLASS BOARD	6'X4'	2			
3	HIGH BACK CHAIR	Standard	10			
LOUNGE 217						
1	3 SEATER SOFA	6'-11"X2'-6"	1			
2	1 SEATER SOFA	3'X2'-1"	2			
3	COFFEE TABLE	3'X1'-6"	1			
4	SIDE TABLE	1'-6"X1'-6"	2			
5	WING CHAIR	Standard	4			
6	COFFEE TABLE	3'X3'	1			







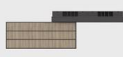


BOARD ROOM 218						
1	MEETING TABLE	4'-9"X16'-10½"	1			
2	HIGH BACK EXECUTIVE CHAIR	Standard	14			
3	GLASS BOARD	6'X4'	3			
4	CONSOLE	13'X1'-6"	1			
TERRACE 219						
1	3 SEATER SOFA	6'-11"X2'-6"	1 set			
2	1 SEATER SOFA	3'X2'-1"				
3	COFFEE TABLE	3'X1'-6"	1			
4	SIDE TABLE	1'-6"X1'-6"	2			
5	ROUND TABLE	2'X2'	3			
6	CHAIR	Standard	6			
HR STORE						
1	CABINET	50 SFT	1			-
GRAND TOTAL						-

USEFP






THIRD FLOOR

NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
RESIDENT LOUNGE 300							
1	4 SEATER SOFA	9'X2'-6"	1				
2	1 SEATER SOFA	3'X2'-1"	2				
3	COFFEE TABLE	4'X4'	1				
4	SIDE TABLE	1'-6"X1'-6"	3				
5	ARM CHAIR	1'-6"X1'-6"	2				
6	WING CHAIR	Standard	2				
7	DINING TABLE	4'X10'	1				
8	DINING CHAIR	Standard	14				
9	TABLE	4'X4'	1				
10	TV TABLE	Standard	1				
10	CONSOLE	8'X2'3	1				

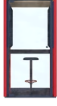












BEDROOM | 301













1	DOUBLE BED	54"X75"	1		
2	NIGHT STAND	1'-6"X1'-6"	2		
3	2 SEATER SOFA	4'-6"X2'-3"	2		
4	1 SEATER SOFA	3'X2'-1"	1		
5	COFFEE TABLE	3'X1'-6"	1		
6	ROUND SIDE TABLE	1'-6"X1'-6"	1		
7	TV/DESK UNIT	Standard	1		
8	GLASS BOARD	6'X4'	1		
9	VISITOR CHAIR	Standard	1		





OPEN OFFICE | 302

1	JR. MANAGER'S DESK	5'X2'-6"	4		
	SIDE RACK	5'-5"X1'-8"			
2	MID BACK CHAIR	Standard	4		
3	PRINTING DOCK	3'X1'-9"	2		
4	LOW STORAGE WITH PLANTER	3'X1'-9"	2		
5	GLASS BOARD	6'X4'	2		

WORKSHOP 303						
1	COUNTER TABLE	18'X2'-4½"	1			
2	MID BACK CHAIR	Standard	4			
3	GLASS BOARD	6'X4'	2			
IT OFFICE 304						
1	JR. MANAGER'S DESK	5'X2'-6"	6			
	SIDE RACK	5'-5"X1'-8"				
2	MID BACK CHAIR	Standard	6			
3	STORAGE RACK	3'X1'-9"	4			
4	PRINTING DOCK	6'X1'-9"	1			
5	LOW STORAGE WITH PLANTER	3'X1'-9"	2			
6	GLASS BOARD	6'X4'	2			
IT MANAGER 305						
1	MANAGER'S DESK	5'-11"X2'-6"	1			
	SIDE RACK	5'-11"X1'-8"				
2	HIGH BACK MANAGER CHAIR	Standard	1			
3	VISITOR CHAIR	Standard	2			
4	3 SEATER SOFA	6'-11"X2'-6"	1			
5	1 SEATER SOFA	3'X2'-1"	2			
6	COFFEE TABLE	3'X1'-6"	1			
7	SIDE TABLE	1'-6"X1'-6"	2			
8	TALL CABINET	2'-7"X1'-4"	2			
9	PRINTER DOCK	5'-11"X2'	1			
10	GLASS BOARD	6'X4'	1			

LOBBY 306						
1	CALL PODS	4'-0"X4'-6"	2			
US SCHOLARS 307						
1	DESK	6'X2'-6"	3			
3	MID BACK CHAIR	Standard	3			
4	VISITOR CHAIR	Standard	6			
5	PRINTING DOCK	6'X2'-3'	1			
7	GLASS BOARD	6'X4'	3			
8	BOOK/STORAGE RACK	9'-6"X1'-6"	2			
STAFF 308						
1	DESK	5'-5"X2'-6"	1			
2	MID BACK CHAIR	Standard	1			
3	CABINET	3'-9½"X2'	1			
4	SINGLE BED	3'X6'6"	1			
5	NIGHT STAND	1'-6"X1'-6"	1			
6	GLASS BOARD	6'X4'	1			

BEDROOM 309								
1	DOUBLE BED	54"X75"	1					
2	NIGHT STAND	1'-6"X1'-6"	2					
3	2 SEATER SOFA	4'-6"X2'-3"	2					
4	COFFEE TABLE	3'X1'-6"	1					
5	TV/DESK UNIT	8'X2'	1					
6	ROUND SIDE TABLE	1'-6"X1'-6"	1					
7	VISITOR CHAIR	Standard	1					
8	GLASS BOARD	6'X4'	1					
BEDROOM 310								
1	DOUBLE BED	54"X75"	1					
2	NIGHT STAND	1'-6"X1'-6"	2					
3	2 SEATER SOFA	4'-6"X2'-3"	2					
4	COFFEE TABLE	3'X1'-6"	1					
5	SIDE TABLE	1'-6"X1'-6"	1					
6	TV/DESK UNIT	8'X2'	1					
7	VISITOR CHAIR	Standard	1					
8	GLASS BOARD	6'X4'	1					
GRAND TOTAL								-

USEFP							
ROOF							
NO	FURNITURE	SIZE	QUANTITY	RATE	COST	IMAGE	TOTAL COST
SERVICE ROOM 400							
1	EXECUTIVE TABLE	5'-11"X2'-6"	2				
	SIDE RACK	5'-11"X1'-8"					
2	HIGH BACK MANAGER CHA	Standard	2				
3	COUNTER TABLE	8'X3'	1				
4	MID BACK CHAIR	Standard	6				
GRAND TOTAL							-

Note: Please attach a separate sheet with total quantities required for each item with a unit price. The quantities mentioned in this document are estimated, the final quantities will be determined at the time of issuance of purchase order/signing of contract.